

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: INS FORM I-9 (REV. 11/21/91)—CHANGES

This bulletin transmits recent changes to the Immigration and Naturalization Service's (INS) Form I-9. These changes affect the list of acceptable eligibility documentation included in the State's Title I-B eligibility technical assistance guide (July 25, 2001). The guide will soon be modified to reflect these changes.

Local Workforce Investment Areas use the I-9 process to establish an individual's right to work. Because the November 21, 1991, version of the I-9 is nationally still in use, local areas need to be aware of the INS documentation changes to the 1991 version.

Recently received guidance from the INS indicates that the following documents have been removed from the list of acceptable identity and work authorization documents on the November 21, 1991, revision of the INS Form I-9:

- Certificate of US Citizenship (List A, 2)
- Certificate of Naturalization (List A, 3)
- Unexpired Reentry Permit (List A, 8)
- Unexpired Refugee Travel Document (List A, 9)

The INS Form I-766 is added to List A, 10 of INS Form I-9.

Receipts may be used in lieu of original documents in the I-9 process:

- An INS Form I-94 marked with a I-551 stamp and affixed with the bearer's photograph may be accepted as a receipt until the expiration date indicated. Where no expiration date is indicated, the receipt may be accepted for a period of one year from the date of issuance of the Form I-94. Within the one year receipt period, the noncitizen must present the actual Form I-551 Permanent Resident Card ("green card").
- A Form I-94 marked with a refugee stamp may be accepted as a receipt for 90 days, within which the noncitizen must present an unrestricted Social Security Card or an Employment Authorization Document (Form I-688B or I-766).

This information was obtained from the INS Office of Business Liaison. Inquiries about this information may be emailed to the U.S. Department of Justice at:

office.business.liaison@usdoj.gov.

Please bring this information to the attention of all applicable staff.

/S/ BILL BURKE
Chief